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## **Norwalk Community College Offers Classes for Jobs in Fast-Growing Fields**

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Extended Studies & Workforce Education at Norwalk Community College will be offering a non-credit certificate program for up and coming professions within the "New Workforce."

## **News for Darien**

Extended Studies helps ready students for opportunities in new careers by awarding certificates in fast-growing fields such as personal care, information technology, real estate, travel, small business startup and enterprise management.

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The courses, which span a variety of growing industry sectors, start this September and October. Here are the course offerings for this fall:

- **Certified Professional Coder** – Provides the necessary skills to pursue a career as a successful medical coder (begins Monday, Sept. 11).
- **Retail Customer Service & Sales** – Students completing the course requirements receive an NCC Retail Customer Service and Sales Certificate (begins Oct. 24).
- **Entrepreneurs Institute** – Provides motivated and self-directed students with the tools to develop a business concept and determine its viability for a successful launch (begins Oct. 23).
- **Microsoft Technology Associate** – Designed for those intending to build a career in data platform administration or business intelligence (begins Friday, Sept. 9).
- **Non-Profit Management** – Teaches the basic skills needed to operate a successful non-profit organization (begins Tuesday, Sept. 12).
- **Personal Care Attendant** – Provides advanced training in personal care, professional skills and caregiver responsibilities for the elderly, sick or disabled (begins Friday, Sept. 8).

For more information, call (203) 857-7080 or visit the [Extended Studies and Workforce Education page](#) on the NCC website.